



Attn: Shailesh Kadakia
450 Schoolhouse Road
Johnstown, PA 15904
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April 2, 2012

To Whom It May Concern

Reference Letter for Mr. Shailesh Kadakia

As the chair of the Electrical Engineering Technology department where Mr. Kadakia currently works, I am happy to provide this reference letter upon his request.

I personally sought for a full time visiting instructor to teach basic electrical engineering courses to our undergraduates late last summer due to sudden departure of a faculty member. Mr. Kadakia was referenced and recommended by a colleague of mine who had worked directly with him in the past under an industrial work environment for a few years. That itself is evidence that Mr. Kadaika is a pleasant person who can work with others efficiently and productively for the work they did was in deadline driven commercial product development for semiconductor industry.

Mr. Kadakia has the academic credential and the background for my needs of teaching and I hired (or rather recommended that he be hired). He moved to our area with in a few weeks notice and prepared for teaching although he never had taught in an academic setting before. He prepared class notes, tests, quizzes, exams, etc., without directly using others material which took a significant amount of time. I also helped him and mentored him with teaching and provided support to adjust to undergraduate teaching. Then he continued to work in the same capacity for a 2nd semester this spring.

He works hard, very dependable, dedicated and diligent in his work. He is very open to discussions, criticisms, and freely accessible by students at any time he is in the office which is pretty much all the business hours. He grades almost all of his assignments including typical homework assignments and he is currently supervising about 3 senior projects involving 6 students. Those projects involve report writing supervision, and technical and time management advice. He is enthusiastic about teaching, working with others collaboratively, and learning to teach and I see a potential for developing himself to become a college professor beyond his one year visiting endeavor.

If you have any questions or want further information, please contact me.

Sincerely

Maddu Karunaratne, Ph.D.

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